



## Purpose and Eligibility for Recruitment Awards

There are five recruitment awards. The awards are **multi-year packages** designed to guarantee that the student receives full stipend, tuition and health insurance throughout the time they are working towards the Ph.D. or M.F.A. degree. **At least one year is a pure graduate fellowship** with no duties beyond continued progress towards the degree. During that year, the stipend level is \$22,000-\$37,000 depending on the award. The fellowship year stipend and subsidized health insurance are provided by the University Graduate School. Tuition is funded by the department, College, or School. **For the remaining 2-4 years, funding is the responsibility of the Department** and is derived from a combination of awards, scholarships, research and/or teaching assistantships. Because the multi-year fellowships are intended primarily as recruitment tools for Ph.D. and M.F.A programs, funds for **a recruiting visit** to Bloomington are also included.

***\*\*Please see below for the typical funding templates for these awards\*\****

### ***General eligibility criteria:***

1. Nominees must be **new students** proposing to enter a **Ph.D. or M.F.A.** program. Current IU students are only eligible if they are newly applying into a Ph.D. or M.F.A. program for the following fall term.
2. Nominees should have outstanding academic backgrounds and excellent chances of obtaining their Ph.D. or M.F.A. degree. An **undergraduate GPA of at least 3.5** is strongly recommended, but Master's coursework and other relevant experience will also be recognized.
3. **Students must be nominated by their departments/schools.** In nominating the student, the department agrees to support and to train that student, and to encourage the student's participation in campus-wide mentoring activities, as appropriate. Departments must also agree to ensure that award recipients do not accept other graduate awards or employment during the period of funding, and to submit an annual progress report on behalf of the student.
4. **The nominating department agrees to provide 2-4 years of graduate appointments (e.g., Aship, RAship or GAship),** plus tuition and subsidized health insurance, turning the one year of stipend funding from the University Graduate School into a multi-year package. We encourage departments to put together 3-year packages for M.F.A. students, 4-year packages for students entering with a Master's degree, and 5-year packages for students entering with a bachelor's degree.

### ***Other Eligibility Criteria:***

#### **I. Presidents Diversity Fellowship**

1. Citizens, nationals, and permanent residents (holders of a Permanent Resident Card) of the U.S.A.
2. Individuals belonging to one or more of the following classes:
  - a. Must be an underrepresented minority, URM, in their particular discipline. The term URM includes. DOMESTIC African Americans, American Indians, Alaska Natives, Asian Americans, Hispanic Americans, or Pacific Islanders/Native Hawaiians.
  - b. Person with disabilities. Under ADA, an individual is considered to have a disability if he or she has a physical or mental impairment that substantially limits one or more of his or her major life activities, has a record of such impairment and can provide documentation. For more information about documentation criteria visit:  
<http://studentaffairs.indiana.edu/disability-services-students/request-services/documenting-disability.shtml>
  - c. A gender minority (<30% of the current graduate population in the department).
  - d. A first generation college student (a student whose legal custodian(s) did not complete a four-year college degree).

### *Stipend and Benefits:*

1. The President's Diversity Fellowship is a **five (5) year award** designed to guarantee that the student receives full stipend, tuition and health insurance throughout the time they are working towards the Ph.D. degree. **Two (2) years are a pure graduate fellowship** with no duties beyond continued progress towards the degree. During those years, the stipend level is \$22,000-\$25,000 depending on the discipline. The fellowship year stipend and subsidized health insurance are provided by the University Graduate School. Tuition is funded by the department, College or School. **For the remaining three (3) years, funding is the responsibility of the Department**, and is derived from a combination of awards, scholarships, research and/or teaching assistantships.
2. Funds for a **recruiting visit** to Bloomington are also included to those who are offered the award.
3. Opportunity to participate in mentoring workshops in the Graduate Mentoring Center and the IUPUI Preparing Future Faculty and Professionals program;
4. Possibility for expenses to be paid to attend the Institute for Teaching and Mentoring, up to three years (value: \$11,250/3 years; and \$3,750/year).
5. Possibility for expenses to be paid to participate in one of the semester-long activities sponsored by the National Center for Faculty Development & Diversity (value: \$3,250).

## **II. Graduate Scholars Fellowship**

1. Citizens, nationals, and permanent residents (holders of a Permanent Resident Card) of the U.S.A.
2. Individuals belonging to one or more of the following classes:
  - a. Must be an underrepresented minority, URM, in their particular discipline. The term URM includes. DOMESTIC African Americans, American Indians, Alaska Natives, Asian Americans, Hispanic Americans, or Pacific Islanders/Native Hawaiians.
  - b. Person with disabilities. Under ADA, an individual is considered to have a disability if he or she has a physical or mental impairment that substantially limits one or more of his or her major life activities, has a record of such impairment and can provide documentation. For more information about documentation criteria visit: <http://studentaffairs.indiana.edu/disability-services-students/request-services/documenting-disability.shtml>
  - c. A gender minority (<30% of the current graduate population in the department).
  - d. A first generation college student (a student whose legal custodian(s) did not complete a four- year college degree).

### *Stipend and Benefits:*

1. The Graduate Scholars Fellowship is a **multi-year award** designed to guarantee that the student receives full stipend, tuition and health insurance throughout the time they are working towards the Ph.D. or M.F.A. degree. **One (1) year is a pure graduate fellowship** with no duties beyond continued progress towards the degree. During that year, the stipend level is \$22,000-\$25,000 depending on the discipline. The fellowship year stipend and subsidized health insurance are provided by the University Graduate School. Tuition is funded by the department, College or School. **For the remaining 2-4 years, funding is the responsibility of the Department** and is derived from a combination of awards, scholarships, research and/or teaching assistantships.
2. Funds for a **recruiting visit** to Bloomington are also included to those who are offered the award.

## **III. and IV. Adam W. Herbert Ph.D. and Masters Fellowships**

1. Nominees must be **graduates of a Historically Black College or University (HBCU)** (for a list, see <https://sites.ed.gov/whhbcu/one-hundred-and-five-historically-black-colleges-and-universities/>) and a U.S. citizen or permanent resident. International students are not eligible.
2. Nominees must be new students proposing to enter a Ph.D. or Master's **program in a science, technology, or mathematics (STEM)** discipline. Current IU graduate students are only eligible if they are newly applying into a Ph.D. or Master's program for the following fall term.

*Stipend and Benefits:*

1. The Herbert **Ph.D.** Fellowship is a **four (4) year award** with a stipend of \$37,000. The Herbert **Master's** Fellowship is a **two (2) year award** with a stipend of \$10,000. Stipend and health insurance are provided by the University Graduate School.
2. The nominating department, School, or College agrees to provide tuition.
3. Funds for a **recruiting visit** to Bloomington are included to those who are offered the Herbert PhD Fellowship.
4. Opportunity to participate in mentoring workshops in the Graduate Mentoring Center and the IUPUI Preparing Future Faculty and Professionals program;
5. Herbert Ph.D. Fellows will receive support to attend the Institute for Teaching and Mentoring, up to three years (value: \$11,250/3 years; and \$3,750/year).
6. Herbert Ph.D. Fellows have the possibility for expenses to be paid to participate in one of the semester-long activities sponsored by the National Center for Faculty Development & Diversity (value: \$3,250).

***V. Ronald E. McNair Scholars Graduate Fellowship***

1. An **undergraduate GPA of at least 3.5** is strongly recommended.
2. Nominee must provide documentation of their undergraduate status as a Ronald E. McNair Scholar.
3. Nominee must be a U.S. citizen or permanent resident. International students are not eligible.
4. The M.F.A. degree program is an eligible field.

*Stipend and Benefits:*

1. The Ronald E. McNair Graduate Fellowship is a **multi-year award** designed to guarantee that the student receives full stipend, tuition and health insurance throughout the time they are working towards the Ph.D. or M.F.A. degree. **At least one year is a pure graduate fellowship** with no duties beyond continued progress towards the degree. During that year, the stipend level is \$22,000-\$25,000 depending on the discipline. The fellowship year stipend and subsidized health insurance are provided by the University Graduate School. Tuition is funded by the department, College or School. **For the remaining 2-4 years, funding is the responsibility of the Department**, and is derived from a combination of awards, scholarships, research and/or teaching assistantships.
2. Funds for a **recruiting visit** to Bloomington are also included to those who are offered the award.

## Recruitment Awards Nomination Guidelines

**CONFIDENTIALITY – Each nomination is confidential and will only be viewed by the selection committee and by professional staff who administer the awards.**

The Chair of Graduate Admissions, Director of Graduate Studies, Departmental Chair, or Associate Dean of Graduate Studies should complete and submit the following for each student nominee (no more than four (4) student nominations for each award):

1. Secure approval from their dean of graduate studies (i.e. School of Education, School of Optometry—dean's approval is not required for programs in the College of Arts and Sciences).
2. **Rank** your department's nominations with #1 being the strongest candidate for the award(s) for which each student is eligible. Please list candidate names in alphabetic order. These nominations should be listed on the Nomination and Ranking Form above.
3. A **complete copy** of the student's application for admission to Indiana University. Applications must include:
  1. Application form
  2. Statement of purpose
  3. Recommendation letters
  4. Transcripts and official GRE test scores
  5. McNair Scholars certification (if applicable)
4. A brief **supporting statement** (no more than 2 paragraphs) explaining: a) why this candidate is outstanding; b) how well matched the candidate's interests are to the strengths of the department; c) how the department recruited the student (how much contact and by which faculty); d) the likelihood the candidate will choose IU over competing offers.
5. A brief **funding statement** (1-2 paragraphs) describing how the department plans to fund students in the years in which they are not receiving fellowship funds. This should include anticipated stipend amounts for SAAs, any available funding for further fellowship years, possible funding from the school/college, potential travel funds, and/or available funding through training or research grants. Please keep in mind that whatever funding the department provides must cover health insurance and a fee remission. When considering funding students in future years, 3-year packages should be developed for incoming M.F.A. students, 4-year packages for Ph.D.-seeking students entering with a Master's degree, and 5-year packages for Ph.D.-seeking students entering with a bachelor's degree. **Please see below for the typical funding templates for these awards.** The same funding outline may be used for each application, but please include it with each nomination packet.
6. A brief **department diversity statement**, describing the department's current diversity and any initiatives to increase recruitment and retention of a more diverse graduate student population. Each statement should be tailored to the particular fellowship the nomination is for. For example, what efforts has the department made to identify and to recruit members of underrepresented groups? What mentoring activities, professional-skills training, and career-development opportunities will be available to the student in your department?
7. For nominees for the Adam W. Herbert Fellowship, find the nomination form here (under Diversity Fellowships): <http://graduate.indiana.edu/admissions/financial-support/fellowships-awards/index.shtml>.

Departmental nominations for Recruitment Awards must be submitted online through the UGS Fellowships & Awards Canvas Course no later than 4 p.m. on the deadline. (<https://iu.instructure.com/courses/1630134>).

To be added to Canvas, please send your IU username and department name to [ugsawrd@indiana.edu](mailto:ugsawrd@indiana.edu).

*For Departments NOT in the College of Arts and Sciences*

**President's Diversity Fellowship**

<b>Fellowship Year 1</b>		
<b>Year 1</b>	<b>Department/School/College</b>	<b>University Graduate School</b>
	Tuition remission of up to 30 credit hours	Fellowship with no SAA duties. Stipend award of \$22,000-\$25,000, plus subsidized health insurance.
<b>Year 2</b>	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
<b>Year 3</b> 2023-24	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
<b>Year 4</b>	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
<b>Fellowship Year 2</b>		
<b>Year 5</b>	<b>Department/School/College</b>	<b>University Graduate School</b>
	Students must have G901 status or beyond. No tuition support is needed.	Fellowship with no SAA duties. Stipend award of \$22,000-\$25,000, plus subsidized health insurance.

Student Academic Appointment may be in the form of AI, GA, or RA positions.

The student: 1) will be responsible for paying mandatory fees, 2) agrees not to accept other graduate scholarships or employment, and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in at least eight (8) University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree. Completion of this requirement will lead to the University Graduate School Mentoring Certificate award. Activities may include:

1. Opportunity to participate in workshops in the Graduate Mentoring Center and the IUPUI Preparing Future Faculty and Professionals program;
2. Possibility for expenses to be paid to attend the Institute for Teaching and Mentoring, up to three years (value: \$11,250/3 years; and \$3,750/year).
3. Possibility for expenses to be paid to participate in one of the semester-long activities sponsored by the National Center for Faculty Development & Diversity (value: \$3,250)

*For Departments in the College of Arts and Sciences*

**President's Diversity Fellowship**

Year 1	<b>Fellowship Year 1</b> <b>College of Arts and Sciences</b> Tuition remission of up to 30 credit hours	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$22,000-\$25,000, plus subsidized health insurance.
Year 2	<b>Department of «Dept_Applied»</b> Student Academic Appointment (SAA), including up to 30 hours tuition remission and subsidized student health insurance.	<b>College of Arts and Sciences</b> \$5,000 supplemental stipend
Year 3	Student Academic Appointment (SAA), including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 4	Student Academic Appointment (SAA), including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 5	<b>Fellowship Year 2</b> <b>Department/School/College</b> Students must have G901 status or beyond. No tuition support is needed.	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$22,000-\$25,000, plus subsidized health insurance.

Student Academic Appointment (SAA) may be in the form of AI, GA or RA positions. The student: 1) will be responsible for paying mandatory fees; 2) agrees not to accept other graduate scholarships or employment, and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in at least eight (8) University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree. Completion of this requirement will lead to the University Graduate School Mentoring Certificate award. Activities may include:

1. Opportunity to participate in workshops in the Graduate Mentoring Center and the IUPUI Preparing Future Faculty and Professionals program;
2. Possibility for expenses to be paid to attend the Institute for Teaching and Mentoring, up to three years (value: \$11,250/3 years; and \$3,750/year).
3. Possibility for expenses to be paid to participate in one of the semester-long activities sponsored by the National Center for Faculty Development & Diversity (value: \$3,250)

*For Departments NOT in the College of Arts and Sciences*

**Graduate Scholars Fellowship**

Year 1	<b>Department/School/College</b>	<b>University Graduate School</b> (Fellowship Year)
	Tuition remission of up to 30 credit hours	Fellowship with no SAA duties. Stipend award of \$22,000 - \$25,000, plus subsidized health insurance.
Year 2	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 3	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 4	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 5	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	

Student Academic Appointment (SAA) may be in the form of AI, GA, or RA positions.

The student 1) will be responsible for paying mandatory fees; 2) agrees not to accept other graduate scholarships or employment during the term of the fellowship; and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree.



*For Departments in the College of Arts and Sciences*

**Graduate Scholars Fellowship**

Year 1	<b>College of Arts and Sciences</b> Tuition remission of up to 30 credit hours	<b>University Graduate School (Fellowship Year)</b> Fellowship with no SAA duties. Stipend award of \$22,000 - \$25,000, plus subsidized health insurance.
Year 2	<b>Department of «Dept_Applied»</b> Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	<b>College of Arts and Sciences</b> \$5,000 supplemental stipend
Year 3	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 4	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 5	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend

Student Academic Appointment (SAA) may be in the form of AI, GA, or RA positions.

The student 1) will be responsible for paying mandatory fees; 2) agrees not to accept other graduate scholarships or employment during the term of the fellowship, and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree.

### Adam W. Herbert Ph.D. Fellowship

Year 1	<b>Department/School/College</b> Tuition remission of up to 30 credit hours	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$37,000, plus subsidized health insurance.  Travel award to attend Doctoral Scholars Program's Institute on Teaching and Mentoring. Value: \$3,750.
Year 2	<b>Department/School/College</b> Tuition remission of up to 30 credit hours	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$37,000, plus subsidized health insurance.  Travel award to attend Doctoral Scholars Program's Institute on Teaching and Mentoring. Value: \$3,750.
Year 3	<b>Department/School/College</b> Tuition remission of up to 30 credit hours	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$37,000, plus subsidized health insurance.
Year 4	<b>Department/School/College</b> Tuition remission of up to 30 credit hours	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$37,000, plus subsidized health insurance.  Travel award to attend Doctoral Scholars Program's Institute on Teaching and Mentoring. Value: \$3,750.

The student 1) will be responsible for paying mandatory fees, 2) agrees not to accept other graduate scholarships or employment, and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree.

**Adam W. Herbert Master's Fellowship**

Year 1	<b>Department/School/College</b> Tuition remission of up to 30 credit hours	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$10,000, plus subsidized health insurance.
Year 2	<b>Department/School/College</b> Tuition remission of up to 30 credit hours	<b>University Graduate School</b> Fellowship with no SAA duties. Stipend award of \$10,000, plus subsidized health insurance.

The student 1) will be responsible for paying mandatory fees; 2) agrees not to accept other graduate scholarships or employment, and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree

*For Departments NOT in the College of Arts and Sciences*

**Ronald E. McNair Scholars Graduate Fellowship**

Year 1	<b>Department/School/College</b>	<b>University Graduate School (Fellowship Year)</b>
	Tuition remission of up to 30 credit hours	Fellowship with no SAA duties. Stipend award of \$22,000-\$25,000, plus subsidized health insurance.
Year 2	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 3	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 4	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	
Year 5	Student Academic Appointment (SAA) with a stipend amount of _____, including up to 30 hours tuition remission and subsidized student health insurance.	

Student Academic Appointment (SAA) may be in the form of AI, GA, or RA positions.

The student 1) will be responsible for paying mandatory fees; 2) agrees not to accept other graduate scholarships or employment during the term of the fellowship; and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree.

*For Departments in the College of Arts and Sciences*

**Ronald E. McNair Scholars Graduate Fellowship**

Year 1	<b>College of Arts and Sciences</b> Tuition award of up to 30 credit hours	<b>University Graduate School (Fellowship Year)</b> Fellowship with no SAA duties. Stipend award of \$22,00-\$25,000, plus subsidized health insurance.
Year 2	<b>Department of «Dept_Applied»</b> Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	<b>College of Arts and Sciences</b> \$5,000 supplemental stipend
Year 3	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 4	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend
Year 5	Student Academic Appointment (SAA) including up to 30 hours tuition remission and subsidized student health insurance.	\$5,000 supplemental stipend

Student Academic Appointment (SAA) may be in the form of AI, GA, or RA positions.

The student 1) will be responsible for paying mandatory fees; 2) agrees not to accept other graduate scholarships or employment during the term of the fellowship, and 3) agrees to meet with deans in the University Graduate School during the term of the fellowship.

The department will encourage the student to participate in University Graduate School mentoring activities through the Graduate Mentoring Center that are both relevant and appropriate to their career aspirations and will submit an annual report on behalf of the student, summarizing their progress towards the degree.

## **Recruitment Awards Frequently Asked Questions**

**Q. What is the difference between the terms minority and underrepresented student?**

A. There is no consensus on the definition of minority. For example, even government agencies (i.e.; U.S. Census Bureau, U.S. Department of Education, and U.S. Equal Employment Opportunity Commission) define the term differently. The University Graduate School uses the term minority to mean individuals who are members of ethnic minority groups that experience disproportionately lower educational attainment rates at the high school and baccalaureate levels (e.g., African Americans, Asian Americans, Hispanic/Latino Americans, and Native Americans/First Nations).

Groups who are underrepresented in graduate education include disadvantaged, low-income, and/or first-generation college students. Due to disproportional gaps related to gender in entry, persistence and attainment of doctoral degrees in mathematics, science and technology, women in science are also underrepresented.

**Q. If a student does not identify their diversity/minority status, can the department pursue diversity-building graduate awards on their behalf?**

A. No, a student must self-identify her/himself.

**Q. Why are different disciplines awarded different stipend amounts?**

A. Graduate student stipends differ markedly across disciplines, whether students are paid through teaching or research assistantships, or via external graduate scholarships. Our graduate scholarship stipend amounts are flexible to suit the different needs of different departments.

**Q. How many credit hours are associated with each multi-year package per year?**

A. The recruitment awards offer 24-30 credit hours of tuition during the first year of funding, depending on the School or College. Credit hours for future award years depend on the department. Awards that include graduate appointments typically offer 30 credit hours per year. A 30-credit-hour fee remission includes a maximum of 12 credit hours each semester and a maximum of 6 credit hours in the summer term.

**Q. How does a student apply for one of the recruitment awards?**

A. To be considered for nomination for a recruitment award by the University Graduate School, entering students must submit the IU Application and Financial Aid form by January 15. Their prospective academic department must then also submit a complete nomination form by the deadline. Nominees are placed into a pool for campus-wide competition. The recruitment award selection committees will choose recipients during February and March. Students then have until April 19 to accept or decline the recruitment awards.

**Q. Who is a 'new' graduate student?**

A. A student who has not yet enrolled in the nominating degree program. Current Master's students are eligible if they have formally applied for admission into a Ph.D. program.

**Q. Should departments nominate a single individual for more than one type of recruitment award?**

A. Yes, if they meet all eligibility requirements.

**Q. Who receives application fee waivers from The University Graduate School?**

A. The University Graduate School participates in several programs designed to expand participation of underrepresented groups in graduate education. Prospective student applicants who have participated in any one of several IU summer research programs; are members of a professional organization such as SACNAS, AISES, ABRCMS, NPSC or AGEP; or who apply through programs such as [Project 1000](#), [McNair Scholars Program](#), [Big Ten Academic Alliance Free App Program](#), [National GEM Consortium](#) or [National Physical Science Consortium \(NPSC\)](#) may be eligible for a waiver of the application fee.

**Q. How brief should a "brief supporting statement" be?**

A. About two paragraphs.

**Q. Can the one-year of University Graduate School stipend funding be split into two half years?**

A. Yes. The department is free to schedule stipend funding in whatever way makes the most sense in terms of the student's training and career goals.

**Q. What is a department's obligation in nominating a student?**

A. In nominating a student and subsequently accepting a diversity-building graduate fellowship recipient into their graduate program, the Department agrees to support, train and mentor that student as needed to help them successfully complete the PhD or MFA degree, to provide funding as detailed in the nomination, and to submit annual progress reports for each recipient.

**Q. Do the recruitment awards have a summer component?**

A. Each multi-year package should include provisions for summer funding, whenever possible. The stipend offered by the University Graduate School is intended to cover the academic year (fall and spring). If departments or students have questions about eligibility for summer funding, work, or other opportunities, they should contact the University Graduate School at [ugsawrd@indiana.edu](mailto:ugsawrd@indiana.edu).

**Q. What are the evaluation and selection processes?**

A. Evaluation and selection will take into consideration the student's academic record, research and personal experiences, as well as the departmental recruitment efforts, retention rates, and proposed funding plan.

**Q. How do departments know when an underrepresented student applies as a McNair Scholar or through other programs?**

A. Visit the University Graduate School online application database or contact the school's admission office.

**Q. How can students find out about the University Graduate School funding opportunities?**

A. Prospective students can be made of aware of these awards via their Director of Graduate Studies, the University Graduate School website (<http://graduate.indiana.edu/admissions/financial-support/fellowships-awards/index.shtml>), emails, and/or the IU GradGrants Center (<http://www.indiana.edu/~gradgrnt/>).

**Q. What is considered full-time enrollment?**

A. Graduate students who hold student academic appointments (AI, GA, or RA) with 37.5% FTE (15 hours of duties per week) must enroll in no less than 6 credit hours—or G901—each semester to be considered full time. Graduate students who hold fellowships must enroll in a minimum of 6 credit hours each semester unless they have been formally advanced to Ph.D. candidacy. Graduate students who do not hold institutional funding of any kind and who have not been formally advanced to Ph.D. candidacy must enroll in 8 credit hours—or 6 credit hours of G901—each semester to be considered full time. Ph.D. students who have been formally advanced to Ph.D. candidacy and who do not hold student academic appointments will be considered full time if they enroll in a minimum of 1 credit hour of Ph.D. thesis credit each semester.

**Q. Are there any travel or research monies for students available through The University Graduate School?**

A. Opportunities for small funding are available to students in particular disciplines, with particular needs, and through a variety of programs. Current graduate and professional students are encouraged to apply for GPSG Travel Grants fall and spring semester competitions (<http://www.indiana.edu/~gpso/awards-funding/travel-awards/>). The University Graduate School website will list information on other opportunities as they become available.