



INDIANA UNIVERSITY
THE UNIVERSITY GRADUATE SCHOOL

Grant-in-Aid of Doctoral Research Due:
Friday, October 18, 2019 / Friday, February 7, 2020

Purpose: These awards provide funding for Bloomington graduate students for **unusual expenses** incurred in connection with doctoral dissertation research, such as travel to special libraries or laboratories, payments to consultants, specialized equipment, and duplication of vital materials needed for writing the dissertation. Expenses that are not supported include typing and duplicating of dissertations, tuition, normal living expenses, routine laboratory supplies, and computers.

In the case of requests for equipment, the Director of Graduate Studies must verify that neither the equipment requested nor the funds are available to support the research. In case the application is funded for an amount below that necessary to purchase the equipment, the department will be responsible for the additional funds. At the completion of the project, the equipment must remain with the department and made available for future research projects by other graduate students.

Eligibility Criteria: A student must have been **formally admitted to Ph.D. candidacy** by the application deadline (the Nomination to Candidacy Form must have been approved by The University Graduate School). Students pursuing doctoral degrees other than the Ph.D. (i.e., Ed.D. or D.M.) may also apply for a Grant-in-Aid of Doctoral Research Award. Current students must be **enrolled full-time** on the Bloomington campus during the semester in which an application is submitted.

Nomination Process: A complete nomination must consist of the following, in the order listed below in a single pdf:

- ❖ **Application form**, including signatures of the student, Dissertation Director, and the Director of Graduate Studies
- ❖ **Letter of nomination** from the Department Chairperson or from a Faculty Member designated by the Chairperson
- ❖ An **abstract of the dissertation proposal** not to exceed one-hundred words
- ❖ A copy of the **curriculum vitae/résumé** for the candidate
- ❖ **Two (2) letters of recommendation:** a letter of support from the Dissertation Director and a letter of support from another individual knowledgeable about the proposed research. Letters should evaluate the merit of the research, the reasonableness of the proposed expenses, and progress to date. The letter from the Dissertation Director should address the availability of other funds to support the project and explain the nature of the unusual expense

If there is more than one application from a department, **the Director of Graduate Studies should report the departmental ranking** in the appropriate section of the Grant-in-Aid of Research Application.

Award Value: The maximum amount awarded to any student is **\$1,000**. The amount of the award is determined by the combination of available funding and the judged significance of the proposed work. Any eligible student may apply for the Fall and Spring competitions, but may only receive a **total of \$1,000 per academic year**.

Student Deadline: Students must contact their department for the internal deadline, which precedes the University Graduate School deadline. All nominations must be submitted by the nominee's department to the University Graduate School. We will not accept any self-nominations.

Department Deadline: All nominations need to be submitted through the "UGS Fellowships & Awards" course on Canvas (1 pdf per student nomination) (<https://iu.instructure.com/courses/1630134>) by **Friday, October 18, 2019** (Fall competition) and **Friday, February 7, 2020** (Spring competition). Faculty and staff who need access to Canvas to upload nominations should send a request with their user id and department name to ugsawrd@indiana.edu. Questions may be directed to the Graduate Fellowships and Awards Coordinator by email at ugsawrd@indiana.edu.



INDIANA UNIVERSITY
THE UNIVERSITY GRADUATE SCHOOL

**Grant-in-Aid of Doctoral Research Application
2019-2020**

Note: This is a fillable pdf, but you may submit your answers on a separate sheet attached to this application.

Name: _____

IU Email: _____

Student ID Number: _____

Department: _____

Major: _____

Degree Sought: _____

Graduate GPA: _____

Date began graduate work at IU: _____

Date of Ph.D. candidacy recorded by The University Graduate School: _____

Are you enrolled full time in current semester? Yes No Number of credit hours? _____

Have you previously received a Grant-in-Aid? Yes (When? _____) No

Amount requested: \$ _____ (\$1,000 maximum)

Detailed budget (If more than \$1,000 will be spent on the project, describe the source of the additional funds):

Budget rationale, including support for each item:

List your source(s) of financial support and give the amount received this year and anticipated next year. Include both IU and external grant and fellowship support:

Signature of Applicant _____ **Date** _____

(The signature certifies that the information contained in this application is accurate)

Signature of Dissertation Director _____ **Date** _____

Name: _____ **Email:** _____

(The signature certifies that the Dissertation Director has reviewed and endorses the application)

To be completed by the Director of Graduate Studies:

Please verify the following before the nomination is submitted.

_____ No departmental funds are available to meet the cost of this research

_____ Departmental ranking of application (if there are two or more applications from the department).

Signature of Director of Graduate Studies _____ **Date** _____

Name: _____ **Email:** _____

To be completed by nominating department:

Please list the names and emails of the faculty and staff whom we should contact regarding award results:

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____