



INDIANA UNIVERSITY

THE UNIVERSITY GRADUATE SCHOOL

Grants-in-Aid of Doctoral Research

Purpose: These awards provide funding for Bloomington graduate students for unusual expenses incurred in connection with doctoral dissertation research, such as travel to special libraries or laboratories, payments to consultants, specialized equipment, and duplication of vital materials needed for writing the dissertation. **Expenses that are not supported include typing and duplicating of dissertations, normal living expenses, routine laboratory supplies, and computers.**

In the case of requests for equipment, the Director of Graduate Studies must verify that neither the equipment requested nor the funds are available to support the research. In case the application is funded for an amount below that necessary to purchase the equipment, the department will be responsible for the additional funds. At the completion of the project, the equipment will be housed in the department and made available for future research projects by other graduate students.

Eligibility Criteria: A student must have been formally admitted to Ph.D. candidacy by the application deadline (the Nomination to Candidacy Form must have been approved by the Dean of The University Graduate School). Students pursuing doctoral degrees other than the Ph.D. (i.e., Ed.D. or D.M.) may also apply for a Doctoral Student Grant-in-Aid of Research Award. **An applicant must be enrolled full-time on the Bloomington campus during the semester in which he or she is applying (6 credit hours is considered full time).**

Nomination Process: The application materials must be submitted to The University Graduate School by a Director of Graduate Studies. **Any group of two or more applications from one department or school must be ranked by that department or school before the forms are sent to The University Graduate School.** A student's application must consist of the following items (**NO STAPLES**):

- A completed application form, including the signature of the student as well as the signatures of the Dissertation Director and the Director of Graduate Studies;
- Two (2) letters of recommendation: a letter of support from the Dissertation Chair and a letter of support from another individual knowledgeable about the proposed research are required. Letters should evaluate the merit of the research, the reasonableness of the proposed expenses, and progress to date. The letter from the Dissertation Chair should address the availability of other funds to support the project and explain the nature of the unusual expense.
- A copy of the curriculum vitae/résumé of the applicant;
- A copy of the abstract of the dissertation proposal (the proposal must have been approved by the student's dissertation committee);
- If there is more than one application from a department, the Director of Graduate Studies should report the departmental ranking in the appropriate section of the Grant-in-Aid of Research Application.

Award Value: The maximum amount awarded to any student is \$1,000. The amount of the award is determined by the combination of available funding and the judged significance of the proposed work. **Receipts are required for reimbursement of expenses, and should be presented to the student's department for processing after a Grant-in-Aid of Research Award has been awarded.**

Clarification: Any eligible student may apply for the Fall and Spring competitions but may only receive a **total of \$1,000 per academic year**. Example: If you win \$1,000 in the Fall competition, you are not eligible to apply in the Spring competition, but if you receive, for instance, \$600 in the Fall competition you can apply for \$400 in the Spring competition. However, there is not a guarantee of subsequent funding.

Application Deadlines:

Students' Deadline: You must submit your application/materials to your department by **Friday, October 2, 2009 (Fall Competition)** and **Friday, February 5, 2010 (Spring Competition)**.

Departments Deadline: All material needs to be turned into The University Graduate School by **Friday, October 16, 2009 (Fall Competition)** and **Friday, February 19, 2010 (Spring Competition)**. The material must be submitted to: Yvonne Dwigans, Fellowships Coordinator, ylivings@indiana.edu, 812-855-8852.



INDIANA UNIVERSITY
THE UNIVERSITY GRADUATE SCHOOL

Application Form

**Grants-in-Aid of Doctoral Research
The University Graduate School**

Deadlines (please check one):

Friday, October 2, 2009 _____

Friday, February 5, 2010 _____

Note: You may submit your answers on separate sheets of paper and attach them to this application.

Name: _____ **DOB:** _____ **Email:** _____

Student IU I.D.#: _____

Current Mailing Address _____

Department: _____

Major: _____

Degree Sought: _____

Graduate GPA: _____

Date began graduate work at IU: _____

Date of Ph.D. candidacy recorded in The University Graduate School: _____

Names and addresses of individuals writing letters of recommendation: (please include department, building, and room number for campus addresses).

1.

2.

List your source(s) of financial support and give the amount received this year and anticipated next year. Include both IU and “external” grant and fellowship support.

Title of Dissertation:

2nd page (continued): Grant-in-Aid Application

Abstract: A one-hundred word abstract of the approved dissertation proposal (the dissertation proposal must have been formally approved by the dissertation committee)

Brief description of the specific part of the dissertation to be supported by the Grant-in-Aid of Research Award:

Anticipated contribution to knowledge:

When commenced, progress to date, and expected completion of the dissertation:

Title, character, and scope of dissertation: Please attach a statement of no more than one single spaced page, which states your thesis or hypotheses and presents your research design. This statement should be written so it can easily be understood by all of the members of the Awards and Financial Aid Committee, who come from a wide variety of academic disciplines spanning the humanities, social sciences, and sciences. (Please note, this statement is different than the one-hundred word abstract of the approved dissertation proposal. When selecting winners, the abstract is the first item read and, therefore, should provide a brief overview, whereas the statement on title, character, and scope of the dissertation should focus on the thesis or hypotheses and the research design.)

3rd page (continued): Grant-in-Aid Application

Amount requested: \$ _____ (\$1,000 maximum)

Detailed budget:

If your budget indicates that more than \$1,000 will be spent on the project, indicate where the additional money will come from. If there are no specific sources for that money, indicate the impact on the research project of the inability to perform those research activities.

Budget rationale, including support for each item:

Signature of Dissertation Director _____ **Date** _____

(The signature certifies that the Dissertation Director has reviewed the application and endorses it)

4th page (continued): Grant-in-Aid Application

This section is to be completed by the Student

Please check-off the items below before submitting the application materials to the departmental Director of Graduate Studies.

- _____ Completed application form, including all required signatures;
- _____ Two letters of recommendation (one of the letters must be from the Dissertation Chair;
- _____ A copy of the curriculum vitae/résumé of the applicant;
- _____ A one-hundred word abstract of the approved dissertation proposal (the dissertation proposal must have been formally approved by the dissertation committee); please note, this abstract is different than the one page statement on the title, character and scope of the dissertation which is required as part of the application form for this award;
- _____ Nomination to Candidacy has been approved by The University Graduate School;
- _____ Enrolled full-time.

Signature of Applicant _____ Date _____

The section is to be completed by the Director of Graduate Studies

Please verify the following by a check mark, before the materials are sent to the University Graduate School. The student deadlines for submission of completed applications to their departments are Friday, October 2, 2009 and Friday, February 5, 2010. The department deadlines for submission of completed applications to the Graduate School are Friday, October 16, 2009 and Friday, February 19, 2010.

- _____ Student meets requirements for the Grant-in-Aid of Research Award Listed above;
- _____ No departmental funds are available to meet the cost of this research;
- _____ The application has the endorsement of the Director of Graduate Studies;
- _____ Departmental ranking of application (if there are two or more applications from the department).

Signature of Director of Graduate Studies _____ Date _____